

# CWEP BOARD MEETING MINUTES

February 17, 2022

The Carthage Water & Electric Plant Board met in regular session February 17, 2022, 4:00 p.m. at the CWEP Office, 627 W Centennial, Carthage, MO.

**Board:**

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> G. Stephen Beimdiek- President | <input type="checkbox"/> Brian Schmidt - Member             |
| <input type="checkbox"/> Danny Lambeth -Vice President             | <input checked="" type="checkbox"/> Pat Goff – Member       |
| <input checked="" type="checkbox"/> Ron Ross -Secretary            | <input checked="" type="checkbox"/> Darren Collier - Member |
| <input checked="" type="checkbox"/> Alan Snow -Liaison             |   |

**Staff:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Chuck Bryant-General Manager           | <input checked="" type="checkbox"/> Jason Choate-Director of Water Services    |
| <input checked="" type="checkbox"/> Cassandra Ludwig-General Counsel       | <input checked="" type="checkbox"/> Kelli Nugent/CFO                           |
| <input checked="" type="checkbox"/> Jason Peterson-Director IT & Broadband | <input checked="" type="checkbox"/> Kevin Emery-Director of Power Services     |
| <input checked="" type="checkbox"/> Megan Stump- Executive Assistant       | <input checked="" type="checkbox"/> Stephanie Howard-Director of Business & ED |

President Beimdiek called the meeting to order at 4:04 p.m.

**ADDITIONS/CHANGES TO THE AGENDA:**

General Manager Bryant introduced the following new employees to the Board: Calee Haslip- Customer Service Representative; Taylor Turner- Customer Service Representative; Jim Willis- Inventory Control Coordinator; Keagan Kell- SCADA Technician; Jacob Smith- Field Service Rep.

**APPROVAL OF MINUTES:**

A motion by Collier and seconded by Goff to approve the minutes of the regular meeting of January 20, 2021, as presented, passed unanimously.

**APPROVAL OF DISBURSEMENTS:**

A motion by Goff and seconded by Beimdiek to approve disbursements for January in the amount of \$3,517,452.45, passed unanimously.

**FINANCIAL STATEMENT:**

CFO Nugent presented the financials for January, she noted the net income for the month reflected a loss of \$152,953 compared to a budgeted loss of \$142,629. She reported the purchase power energy is being negatively affected by natural gas prices and transmission congestion charges. Year to date, the net income is \$2,308,361 with a budgeted year-to-date net income of \$1,042,363.

A motion by Beimdiek and seconded by Goff to approve January financials passed unanimously.

**COMMITTEE REPORTS:** None.

**CITIZENS PARTICIPATION PERIOD:** None.

**OLD BUSINESS:** None.

**NEW BUSINESS:**

**CONSIDERATION OF BIDS FOR CWEP PROPERTY MOWING SERVICES**

General Manager Bryant reported formal proposals were requested seeking qualified mowing services for CWEP properties. Proposals were based on a weekly cost and were received from All American Lawn Maintenance in the amount of \$2,352.55, The Lawn Specialist for \$2,644.00, and from Zipper Lawn Care in the amount of \$1,585.00.

GM Bryant recommends awarding the mowing services contract to Zipper Lawn Care and noted this company has previously provided CWEP with quality and professional services.

A motion by Collier and seconded by Beimdiek to award the mowing services to Zipper Lawn Care in the amount of \$1,585.00, passed unanimously.

**CONSIDERATION OF BIDS FOR WASTEWATER GATE AND ACCESS CONTROL**

General Manager Bryant noted a formal request was advertised and issued to multiple contractors seeking proposals to install fencing and three motorized slide gates at the wastewater plant. The project also includes the installation and configuration of access control that would integrate into CWEP's existing system. CWEP received a sole proposal from Dubry Construction in the amount of \$86,839.00.

GM Bryant recommends that CWEP awards this project to Dubry Construction as this company has provided superior construction services previously to CWEP with effective results.

A motion by Goff and seconded by Beimdiek to award this project to Dubry Construction in the amount of \$86,839.00, passed unanimously.

**STAFF REPORTS:**

General Manager Bryant gave an update on the Fiber Project noting procurement issues still limits CWEP at times. He reported he met with a surveyor in reference to the drainage ditch located at the Centennial Property. He noted plans to make the lobby more COVID friendly and secure. GM Bryant updated the Board on economic development. He reported COVID in the workplace seems to be decreasing.

CFO Nugent noted Stinebrook appreciates the approval to temporarily suspend the purchasing policy but she is still conscientious and diligent in making purchases. Nugent reported Curtis Maxwell will be retiring at the end of March with Jim Willis taking over and acknowledged that Curtis has done a great job of training.

General Counsel and Director of Customer Relations Ludwig reported CWEP has been working with BKD to figure out what grant opportunities are available for all departments.

Director IT & Broadband Peterson announced almost all materials has been ordered for the fiber deployment and noted that materials are starting to arrive.

Director of Power Services Emery reported the Street light project in front of the high school have been completed and noted crews will be starting the streetlight project on Garrison next.

**BOARD MEMBER COMMENTS:**

City Liaison Snow noted they are looking for ways to fund the North Garrison Street bridges and improvement to Baker Street. He reported the City's budget calendar has been made.

At 5:25 p.m. the meeting adjourned.

---

President – Steve Beimdiek

---

Secretary – Ron Ross